

# Carnegie Mellon University

## College of Engineering

### CIT STUDY ABROAD FUNDING APPLICATION

Students and alumni frequently report that their experiences abroad are the most enriching experiences of their lives. To make study and travel abroad possible for our students and student groups, the CIT Dean's Office awards travel stipends. These stipends are available to support a variety of abroad opportunities, at all times of year to meet the needs of our students. Experiences can take place during the academic year or over the summer, and can be short-term or span a semester or full academic year.

CIT funds can be used for a variety of educational purposes including tuition and fees, course related expenses such as required fees, books, supplies, and equipment, and other expenses related to the overseas experience. Work, volunteer, research, and special projects abroad will be considered for scholarships in addition to traditional experiences.

Awards are based on the following criteria:

- Quality of abroad project and complete nature of proposal
- Intention to make meaningful connections to the host country
- Strength of the recommendation letter

**All students/groups receiving funding are required to share their experience with the greater CIT community.** There are several ways this can be done. The best option is to share the abroad experience as it unfolds using twitter, a blog, video clips, etc. *This method requires a minimum of one to two updates per week while abroad* and will be posted on the CIT Global page.

Complete applications should be submitted to the CIT Deans Office, Scaife Hall 110. The deadline for applications varies based on the intended time of travel:

Winter break/Spring semester: November 1<sup>st</sup>  
Fall semester: April 1<sup>st</sup>

Spring break: February 1<sup>st</sup>  
Summer: April 1<sup>st</sup>

CIT students wishing to be considered for both the CIT Travel Grant as well as the university-wide Tartan's Abroad fund, need to submit separate applications for each award. Students may use the same recommendation letter and personal statement for both applications. Tartan's Abroad funding is not available during academic semesters.

**Both individual and group applications must include the following:**

- A detailed description of your intended experience abroad (including program specifics, anticipated courses, projects, work or research, and dates of experience).
- A description of how you will share your experience with the CMU community.
- A detailed budget proposal including all costs and anticipated funding sources.
- One letter of recommendation from an academic advisor, faculty member, department head or college dean. The completed letter can be sent directly to Treci Bonime at [tbonime@cmu.edu](mailto:tbonime@cmu.edu).

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**CIT STUDY ABROAD FUNDING APPLICATION: INDIVIDUAL**

**Name:**

**Andrew User ID:**

**Date of Birth:**

**Local Address:**

**Permanent Address:**

**Telephone:**

**US Citizen?**

Yes

No

**Academic Status While Abroad (circle one):** 1<sup>st</sup> year    Soph.    Junior    Senior  
*(For summer it is the year just completed)*

**Major(s) and Expected Graduation Date:**

**Location of Abroad Experience (city & country):**

**Name of program:**

**When will you be abroad? (circle one)** Winter Break    Spring    Spring Break    Summer    Fall

**Program dates:**

**Other funding sources, if applicable:**

**Have you had previous experience abroad?**    Yes    No

**If yes, where and for how long?**

**How do you plan to share your experience with the rest of the CIT community?**

In addition to your application and the requirements listed on page one, please attach:

- A list of your goals for going abroad. Ideally these will include outcomes that would be unlikely to occur on the Pittsburgh CMU campus. Goals might include areas of personal growth, immersion/interaction with another culture, etc.
- Please describe how you anticipate establishing connections with the people and country in which you are staying and how you intend to engage with your host community.